

JEAN MARC G. SOREL

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OBJECTIVE

A motivated, sincere, and loyal individual with experience working in diverse environments and systems. Highly dedicated to learned co-operation, social relations, precision, project management skills, and an understanding of the importance of communication. An eager and fast learner with capabilities of working independently and learning quickly. Punctual, and work well under pressure, and follow instruction well and think on my feet. While working, it is important to me in my approach of work, that anything I produce should reflect everything I am capable of, and so, I like to put in that little bit extra when there is a job to be done.

EDUCATION

- **Florida International University**
Bachelor of Science in Business Administration — 2018-Current
- **Faculte Craan d'Haïti — Port-au-Prince**
Business Management — 1995-1999
- **Lycee Carrefour — Port-au-Prince, Haiti**
High School — 1995

LICENSES

- Registered Tax Return Preparer — 2010
- Real Estate Broker — 2009
- General Insurance Agent — 2008
- Real Estate Sales Associate — 2003

AFFILIATION

- Haitian American Chamber of Commerce of Florida
- Greater North Miami Chamber of Commerce
- Miami Association of Realtor
- National Association of Realtor

COMPANIES

- First Class Enterprise
 - ❖ First Class Real Estate, LLC (*MAY 12, 2010*)
 - ❖ First Class Income Tax Services, Inc. (*October 8, 2009*)
 - ❖ First Class Insurance Services, Inc. (*January 1, 2014*)
- Organisation Professionnelle pour Development de Bainet (OPDEB) (*July 18, 2016*)

EXPERIENCE

First Class Enterprise

PRESIDENT & CEO

January 2009—Current

- Provide inspired leadership company wide.
- Make high-level decisions about policy and strategy.
- Act as the primary spokesperson for the company.
- Develop the company's culture and overall company vision.
- Recruiting new staff members when necessary.
- Create environment that promotes great performance and positive morale.
- Oversee the company's fiscal activity, including budgeting, reporting, and auditing.
- Assure all legal and regulatory documents are filed and monitor compliance with laws and regulations.

First Class Real Estate, LLC

REAL ESTATE BROKER

January 2010—Current

- Confer with clients to determine their buying and selling needs regarding real estate.
- Determine prices of properties by comparing with similar properties and in accordance with market rates.
- Act as an intermediary between buyers and sellers akin to prices and negotiations.
- Handle conflicts and disagreements between parties.
- Supervise agents' work to ensure that all clients are being serviced appropriately according to the policies of the company.
- Ensure that all properties on the panel meet environmental regulations.

Ocean View International Realty

REALTOR ASSOCIATE

April 2002 — September 2009

- List Properties for sale
- Show Clients Properties
- Negotiate Sales Transactions

SKILLS

- Working knowledge of Microsoft Office applications
- Basic financial knowledge, such as calculating percentages and commissions
- **Foreign languages:** Fluency in French and Creole and basic understanding of Spanish.